



18 SEPTEMBER 2024

Medical

**CONTROL OF ANIMALS
ON INCIRLIK AIR BASE**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-publishing website at www.e-Publishing.af.mil for downloading or ordering

RELEASABILITY: There are no releasability restrictions on this publication

OPR: 39 CES

Certified by: 39 ABW/CC
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Supersedes: INCIRLIKABI44-101, 29 March 2017

Pages: 17

This instruction supplements Air Force Instruction (AFI) 48-131, *Veterinary Health Services* and provides guidance for the control of animals on Incirlik Air Base (AB) in order to protect the health and safety of personnel and animals. This instruction applies to all 39th Air Base Wing (39 ABW) personnel (including Active Duty, Guard and Reserve members and Dependents) assigned or attached to Incirlik Air Base, Türkiye. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33- 363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afirms/afirms/afirms/rims.cfm>. This instruction supersedes all previous instructions, letters and memorandums relating to control of animals on Incirlik Air Base.

SUMMARY OF CHANGES

This publication is updated to reflect changes in guidance and procedures dealing with the control of animals on Incirlik Air Base. The major changes include clarification on roles of OSS, CE, SF, CES and Incirlik Veterinary Treatment Facility (VTF) in regard to stray animals, new requirements for registration of privately owned animals (POAs) on Incirlik Air Base such as providing legitimate documentation of the origins of the animal as a prerequisite to registering the animal on base.

| | | |
|---|--------------------------|-----------|
| 1. | Responsibilities..... | 3 |
| 2. | General Provisions:..... | 8 |
| Attachment 1—GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION | | 15 |
| Attachment 2—NOTICE OF POA VIOLATION LETTER | | 17 |

1. Responsibilities.

1.1. 39th Air Base Wing Commander (39 ABW/CC):

- 1.1.1. Provides for control of animals on the installation.
- 1.1.2. Ensures the welfare of animals on the installation.
- 1.1.3. Provides an adequate number of kennels to meet local needs for quarantine and observation of suspected rabid animals at the installation's stray animal facility.

1.2. 39th Civil Engineer Squadron Commander (39 CES):

- 1.2.1. Coordinates with the installation veterinarian in the planning, construction or renovation of any installation animal facility.
- 1.2.2. Provides for control of pests on the installation.
- 1.2.3. The 39th CES Service Desk (DSN: 676-6356/6357/6126/7008) should be called to respond to any stray or wild animal concerns.
- 1.2.4. If the 39th CES encounters a dangerous animal that has, or is assumed to have, attacked an individual(s), they will call the 39th Security Forces Squadron (39 SFS). If the animal can be successfully captured, 39th CES will take control of the animal.
- 1.2.5. Disposes of dead stray animals on the installation upon notification.
- 1.2.6. 39 CES is responsible for the actual trapping of all stray and unrestrained animals.
- 1.2.7. 39 CES shall comply with the guidelines for trapping as described in section 2.2.
- 1.2.8. Prior to taking captured animals to the stray facility, 39 CES will scan the animals for a microchip. Any animal with a microchip shall be taken to the 39 SGV (Incirlik VTF.) for holding and owner notification until the end of business day, when it will be returned to the stray facility for holding. Any stray animal which has bitten or scratched a human shall also be taken to the base veterinarian for a rabies examination. All other animals shall be taken to the stray animal facility.

1.3. 39th Security Forces Squadron Commander (39 SFS):

- 1.3.1. If CES encounters a dangerous animal, 39 SFS will be called. All efforts will be exhausted in attempt to protect both animal and human life. Lethal force will be the last resort but used if needed to protect the base population.
- 1.3.2. Investigates POA violations and issues an Incirlik AB "Notice of POA Violation" letter ([Attachment 2](#)) when warranted.
- 1.3.3. Coordinates actions concerning POA violations, animal abuse or dangerous animal(s) responses with the Incirlik VTF.
- 1.3.4. Receives Incirlik VTF assistance during POA violations, POA abuse, harmful incidents (bites), or neglected animal investigations. Completes AF Form 3545, *Incident Report*, and forwards supporting documents, pictures if taken and the complete AF Form 3545 to the commander of the individual involved or appropriate authority, the 39 ABW/CC and Incirlik VTF. Documents will be forwarded to 39 ABW/JA to permit legal advice to CC on potential adverse actions and liability of member.

1.4. 39th OSS Squadron Commander (39 OSS):

1.4.1. Ensures Airfield Management conducts prompt removal of dead animals from runways and taxiways.

1.5. 39th Medical Group Commander (39 MDG/CC)

1.5.1. Provides for referral of POAs to Incirlik Veterinary Treatment Facility when personnel in contact with those animals have been diagnosed as infected with a zoonotic disease.

1.5.2. Provides pre-exposure rabies prophylaxis to occupationally at-risk personnel.

1.5.3. Provides for treatment of injuries caused by animals, including post-exposure rabies prophylaxis, as necessary. A Rabies Advisory Committee (RAC) will be appointed, in accordance with applicable instructions, to establish a protocol for treatment. The protocol will include the initiation of a Department of Defense (DD) Form 2341, *Report of Animal Bite – Potential Rabies Exposure*; notification of Incirlik VTF and the 39th Medical Group Public Health; and convening of a Rabies Advisory Board (RAB) to discuss initiation of post-exposure rabies prophylactic measures.

1.6. 39th Medical Group Public Health (39 OMRS/SGXZM):

1.6.1. Oversees administrative management of all injuries caused by animals with any possibility of patient exposure to the rabies virus.

1.6.2. Coordinates with Incirlik Veterinary Treatment Facility concerning examination and quarantine of animals causing injuries to personnel.

1.7. Incirlik Veterinary Treatment Facility (VTF)

1.7.1. Advises 39 ABW/CC and 39 MDG/CC on all veterinary matters.

1.7.2. Registers all owned animals that are maintained on the installation through Remote Online Veterinary Record (ROVR) system. To register POAs at the facility, owners are required to show legitimate documentation of the origin of the animal, microchip information and sign the Incirlik Client Policy Letter. POAs must be registered with the Incirlik Veterinary Treatment Facility (VTF) within 10 business days.

1.7.3. Provides veterinary health care on the installation. The primary mission for the Incirlik veterinary team is to care for Military Working Dogs (MWDs). Care for POAs will be provided as mission permits. Full care will be provided to MWDs

1.7.4. Veterinary health care for POAs will be at the discretion of the base veterinarian.

1.7.4.1. Health care for POAs is limited on installation. POAs must be registered with the Incirlik VTF prior to receiving care. POAs will be seen at the Incirlik VTF by appointment only or referred to an off base veterinary clinic. Persons responsible for the welfare of the animal are also responsible for all veterinary costs and transportation of the animal.

1.7.4.2. Emergency veterinary care or after-hours care will not be provided to POAs by the on base veterinarian. A list of off-base veterinary clinics is provided.

- 1.7.4.3. When an animal is found to be infected with a zoonotic disease, personnel in contact with the animal will be referred to the 39th Medical Group.
- 1.7.4.4. Train personnel responsible for MWD in restraint and management techniques.
- 1.7.5. Reviews, coordinates, and approves plans for the construction or renovation of installation animal facilities. Performs quarterly inspections of installation animal facilities to evaluate construction, maintenance, sanitation, and animal husbandry practices. Inspection reports will be furnished to the facility commanders, to the 39 MSG/CC and the 39 ABW/CC as needed.
- 1.7.6. Assists in the investigation of POA abuse cases. Abused animals may be impounded or euthanized if the veterinarian deems such action is necessary to relieve the animal's suffering.
- 1.7.7. Institutes and supervises POA quarantines necessary to protect the health and safety of personnel and animals on the installation.
- 1.7.8. Undertakes those actions necessary to provide adequate laboratory specimens to appropriate laboratories for the determination of the presence of a zoonotic disease in a POA suspected of having been exposed to personnel on the installation. If the veterinarian determines it necessary, these actions will be undertaken, and paid for by the owner, regardless of the owner's desires, as in the case of rabies exposure potential.
- 1.7.9. Ensures registered owners read and sign Incirlik VTF policy letter informing owners of IABI 44-101.

1.8. 39th ABW Public Affairs

- 1.8.1. Communicates animal control messages, including all policy updates, to Incirlik Air Base populace as necessary.
- 1.8.2. Publicizes good practices for prevention of animal bites, zoonotic diseases and other information to protect the human and animal population.
- 1.8.3. Liaises with American Forces Network-Incirlik as appropriate to ensure broad dissemination of information.

1.9. Animal Owners or their Designated Representatives.

- 1.9.1. Comply with all provisions of this instruction and with all host nation requirements. This pertains to all animal owners living on the installation or in the local community.
- 1.9.2. Register and deregister their animals with the VTF upon in-processing and out-processing or death as required.
- 1.9.3. Have all dogs and cats implanted with a readable microchip. For international travel, the requirement for most countries is a 15-digit, ISO compatible microchip. Owners must ensure that the microchips are US-scanner readable. Animals chipped with an unreadable chip must be re-chipped at the owner's expense.

1.9.4. Prevent the animal from becoming abused, a nuisance or a menace. It is the responsibility of the owner to make all efforts to locate the missing POA. Ensure all POAs receive the necessary veterinary care to prevent them from acquiring and transmitting diseases of zoonotic concern. This includes keeping rabies vaccinations current. Rabies vaccines will be given annually due to the high prevalence of rabies in Türkiye. Additionally, PCS requirements are strict from Türkiye to Europe and island locations such as England, Hawaii, Guam and Japan. A current rabies vaccine and a Fluorescent Antibody Virus Neutralization (FAVN) test are an essential step in the PCS process to these locations. This would also include ensuring the animals receive proper and adequate treatment for zoonotic diseases of public health concern such as sarcoptic mange, ring worm and intestinal parasites.

1.9.5. Pay all costs associated with maintaining and transporting an animal. Dogs and cats will be vaccinated against rabies at the owner's expense. If an animal is impounded as a stray, menace or abused animal, the owner is responsible for impounding costs, any accrued fines, any necessary medical treatments, any damage caused, etc.

1.9.6. Adoption/purchase of stray or off-base animals of Turkish origin is strictly prohibited. Adoption/purchase of pets from other non-rabies endemic countries must meet the requirements of all other POAs imported to Incirlik AB and comply with all Turkish and Incirlik AB entry and import rules and regulations. Personnel must contact the VTF for information on which countries are eligible for pet adoption/purchase prior to initiating any adoption/purchase actions.

1.10. All Personnel

1.10.1. Notify 39 SFS and the individual's commander of any violations of the provisions of this instruction.

1.10.2. Immediately call the Medical Treatment Facility at 676-6666 to be assessed for any animal-caused injury. The risk of exposure to rabies will be assessed, and post-exposure prophylaxis started, if necessary.

1.11. POA Sitters.

1.11.1. Members residing in the dormitories are prohibited from being POA sitters.

1.11.2. Will comply with all provisions of this instruction and with all host nation requirements.

1.11.3. Verify that all animals have proof of current vaccinations (this also applies to the sitter's own POAs), and have a current consent for treatment, signed by the owner, on hand or in the animal's records.

1.11.4. The Housing Office will maintain a roster of all POA sitters to maintain accountability. POA sitters should inform the Housing Office of service termination prior to moving out or if services will no longer be provided.

1.11.5. Sitters will have to reside in housing that qualifies for POA occupancy and must abide by the 39 ABW POA policy of no more than two POAs in the home at one time (to include the sitter's own POAs)

1.11.6. Clean up all animal waste immediately. Clean/sanitize per Public Health recommendations.

1.11.7. Public Health and/or Veterinary Services will conduct sanitary inspections of POA sitter locations only after a complaint is issued.

1.12. Stray Animal Facility Manager.

1.12.1. The stray animal facility manager will scan all animals for the presence of a microchip or can be brought to the Incirlik VTF to be scanned in the event that the stray facility does not have a functioning scanner. If a microchip is detected, the manager will contact the Incirlik VTF so that the owner can be identified and notified. Owned animals will be kept at the veterinary clinic until the close of business day, at which time the animal will then be released back to the stray facility for housing until the owner can pick up the animal. If the Incirlik VTF or associated personnel are unreachable, the stray animal will be kept at the stray animal facility. If no microchip is detected, the animal shall be kept at the stray facility for a minimum of three business days in order to allow an owner to claim the POA. At the end of the three-day period, the animal will be removed from the installation.

1.12.2. If the owner of a microchipped animal cannot be identified, or it is determined by the command that the animal cannot be returned to the owner, the animal shall be treated as a stray.

1.12.3. The facility manager will ensure that all animals are kept in a clean environment under humane conditions. Public Health and/or Veterinary Services will conduct unannounced sanitary inspections semi-annually to ensure facility is in compliance with public sanitation and disease containment standards (i.e., strays will be kept separate from personally owned animals (POAs)).

1.12.4. The facility manager will comply with the guidelines and specifications of the Incirlik Stray Animal Control contract.

1.12.5. The facility manager will ensure that no animals caught outside of the installation are housed at the stray animal facility.

1.13. Pest Management.

1.13.1. Are responsible for the actual trapping of all stray and unrestrained animals.

1.13.2. Shall comply with the guidelines for trapping as described in section 2.2.

1.13.3. Prior to taking captured animals to the stray facility, Pest Management will scan the animals for a microchip. Any animal with a microchip shall be taken to the Incirlik VTF for holding and owner notification until the end of business day, when it will be returned to the stray facility for holding. Any stray animal which has bitten or scratched a human shall also be taken to the base veterinarian for a rabies examination. All other animals shall be taken to the stray animal facility.

1.14. Geographically Separated Units (GSU).

1.14.1. GSUs, such as 425th Air Base Squadron, will follow IAB 44-101 as resources and personnel allow. Exceptions to the Publication are at the Commander's discretion in consultation with Incirlik AB personnel to include: 39 ABW/CC, 39 MDG/CC, and Incirlik VTF.

1.14.2. All suspected rabies exposures will be treated at Medical Aid Stations and receive advice from the Rabies Advisory Committee.

1.14.3. All veterinary medical care provisions will be met by owners but completed on the economy due to lack of veterinary personnel stationed in Izmir.

1.14.4. Animal control is the purview of the local city government.

2. General Provisions:

2.1. Registration of Animals:

2.1.1. Group/Squadron Mascots are not authorized.

2.1.2. Only two household POAs may be maintained per qualifying home unless a request to the installation commander has been approved. Members must notify number of POAs and POA type to the Housing Office upon housing assignment. Fish are exempt from this requirement.

2.1.3. The breeding or raising of animals for commercial purposes is prohibited on any part of the installation. Two intact animals of the opposite sex residing in the same household shall be considered a commercial purpose/breeding operation regardless of offspring having been produced. It is further prohibited to sell any animal(s) for profit without written approval through the Incirlik VTF to the 39 ABW/CC.

2.1.4. POAs, except for fish, will not be maintained in the dormitories.

2.1.5. Permissible POAs on the 39 ABW are fish, cats, and dogs. All other domesticated animals must be approved at the discretion of the installation commander.

2.1.5.1. Livestock may not be kept as POAs. Exotic animals may not be kept as POAs unless a request through the 39 ABW/CC has been approved. Owners should contact Incirlik VTF if in doubt as to the need to request permission to keep an animal as a POA.

2.1.6. Kittens and puppies will be vaccinated against rabies at three months of age. They will be revaccinated at one year of age and vaccinated according to an annual schedule thereafter. Due to the high prevalence of rabies in Türkiye, the rabies vaccine will require a booster annually as long as the owner and POA reside in Türkiye.

2.1.6.1. All privately-owned dogs and cats must be registered with the VTF within 10 days of arrival on the installation or change of ownership. To register their animal, legitimate documentation of the origin of the animal must be provided to register the animal and receive care at the installation veterinary clinic.

2.1.6.2. Owners must also show proof of current rabies vaccines and microchip information.

- 2.1.6.3. Upon registration, rabies certificates and tags will be issued for dogs and cats that must be worn whenever the animal(s) are outdoors.
- 2.1.6.4. Fish do not need to be registered. Owners should contact the Incirlik VTF if in doubt as to the necessity of registering their animals.
- 2.1.7. Transient POAs require a health certificate no more than 10 days old at the time of arrival and a rabies vaccination that is older than 30 days and within the past 12 months. All POAs are the legal responsibility of the host until the owner registers the animal. Registration must be accomplished if the animal remains more than one week. For Permanent Change of Station (PCS) personnel registration must be accomplished within 10 days of arrival on the installation.
- 2.1.8. Registered owners are responsible for responding to any abuse, menace or nuisance complaints concerning their animals, even if the animals have escaped or were abandoned, unless the animals have been deregistered. Deregistration will be accomplished during a PCS move after a health certificate is issued, owners have out-processed, and officially left the installation, or presenting animal for humane euthanasia or presenting a written statement declaring the status of the animal (e.g., died, ran away, etc.). In cases of change in ownership, it is the responsibility of the registered owner to ensure deregistration occurs. A *change of ownership* form will need to be signed by the current and new owner at the Incirlik VTF.

2.2. Control of POAs

- 2.2.1. Animals will not be allowed to run at large on Incirlik Air Base.
- 2.2.2. When outside a residence, an animal must be physically restrained by the owner. Animals will not be outside unattended for any period of time, nor will they be left outside of unoccupied houses. At no time will they be tied or chained outside and left unattended. All dogs and cats must wear current rabies tags whenever they are outdoors.
- 2.2.3. Animals will not be allowed in areas where food is present, in recreational areas (such as ball fields), in offices, in schools, in medical facilities other than the veterinary clinic or in any other public facilities. Owners may be responsible for any damage to loaner furniture caused by POAs. Military Working Dogs and guide dogs for the blind are allowed in common use areas of multiple family dwellings (hallways, balconies, stairways, etc.) when they are on duty. Other exceptions, both of animals and prohibited areas, will be determined by the 39 ABW/CC.
- 2.2.4. Animals will not be abandoned when the owner changes station. If a new owner is not found and euthanasia is not an acceptable alternative, the owner is responsible for shipping the animal at the owner's expense to his or her new station and obtaining and complying with all instructions involved in the process. This decision should not be delayed, since proper coordination of shipping an animal may require up to 60 days to accomplish.

2.3. Stray Animals.

2.3.1. Stray animals on the installation will be captured by 39 CES. If the owners of strays can be identified, the veterinarian will notify them as soon as possible. Impoundment will be for a minimum of three duty days (72 hours), to allow time for the animal to be claimed by its owner.

2.3.2. If the animal is microchipped and the owner is identified, care will be provided by Incirlik VTF and any care will be at the owner's expense.

2.3.3. At the end of the three-day impoundment period, unclaimed animals will be relocated to another location off-base. Once taken off-base the animal is no longer the responsibility of the stray animal facility and will not be brought back.

2.3.4. Feeding, fostering, and/or housing of stray animals on Incirlik Air Base is strictly prohibited and punishable under the UCMJ for active duty and civilians alike.

2.3.5. It is a violation to tamper with traps set by CE Pest Management. This includes attempting to release captured animals. Violators, military or civilian, will be subject to punishment under the UCMJ.

2.4. Complaints Concerning Animals:

2.4.1. Complaints concerning stray animals should be directed to the 39 CES Service Call Desk at DSN 676-6356/6357/6126/7008. Complaints may concern abused animals, menace animals, nuisance animals (including strays) and animals that have injured personnel or are acting strangely. If 39 CES encounters a wild or dangerous animal, or a complaint regarding animal abuse, or a nuisance animal, they will notify 39 SFS to respond to determine what actions are necessary. Owners are responsible for providing registered POAs adequate shelter, food, water, health care, sanitation, exercise, protection from injury, etc. Animals will not be left unattended for periods longer than twenty-four hours. They will not be left unattended in an unventilated enclosure (such as a vehicle, even with the windows left open) if the temperature in the enclosure is 90 degrees or more. They must be treated in a humane manner at all times. Persons knowledgeable of a violation of this provision are required to report such to Security Forces, who will investigate the matter, issue a "Notice of POA Violation" letter ([Attachment 2](#)) and notify the veterinarian if necessary. Abused animals may be impounded or euthanized if the veterinarian deems such action necessary to relieve the animal's suffering. Owners will pay the same fees and charges as if the animal has been impounded as a stray.

2.4.2. Owners are also responsible for keeping their POAs from being a nuisance. If an animal is labeled as a nuisance, base animal impoundment procedures will be followed. Complaints about animal waste disposal are considered nuisance complaints. Animal waste must be disposed of by putting it a plastic bag and placing refuse in a covered container. Wastes deposited outside must be cleaned up immediately by the person responsible for the animal.

2.4.3. When an animal is involved in a single biting incident or three violations of this instruction (as a stray, menace, nuisance or any combination of these offenses), Incirlik VTF will notify the owner's unit commander and other personnel deemed necessary so that action can be initiated which might require removal of the animal from the installation and discipline of the owner.

2.4.4. If an owner is directed to remove the animal from the installation, the owner may appeal the decision within one week of notification by addressing a letter through the 39 SFS/CC to the 39 ABW/CC, explaining the measures that will be taken to prevent further violations.

2.5. POA Violations.

2.5.1. 39 SFS will assist when possible applicable POA control regulations and accomplish a POA violation letter in triplicate (**Attachment 2**). The original is given to the violator. One copy will be given to 39th Security Forces Squadron S5R who will in turn provide a photocopy to the veterinary clinic. The third copy will be forwarded to the violator's commander or first sergeant. The following are violations for which a POA violation letter will be issued:

2.5.1.1. POA found uncontrolled (running loose).

2.5.1.2. POA created a sanitary hazard (defecation in common areas, waste not picked up).

2.5.1.3. POA was excessively noisy (barking, baying or crying for more than 10 minutes) while inside or outside of the premises.

2.5.1.4. POA displayed an uncontrolled or aggressive temperament (such as an attempt to bite or bother people or other animals passing the residence on a sidewalk or through adjoining property).

2.5.1.5. POA damaged personal or government property.

2.5.1.6. POA injured an individual or another POA.

2.5.1.7. POA that is not vaccinated and/or registered.

2.5.1.8. POA was treated inhumanely as determined by Incirlik VTF and/or regulation (leaving POA unattended in the yard or leaving POA unattended in a motor vehicle on an excessively hot or cold day).

2.5.2. Animal-Caused Injuries Involving Humans: Persons injured by an animal must report to the Medical Treatment Facility for treatment and assessment of the risk of exposure to rabies. If the animal cannot be found, rabies prophylaxis will be required. It is not the responsibility of the MDG or Incirlik VTF to find the offending animal. It is the patient's or their sponsor's responsibility to find the offending animal.

2.5.3. Medical facility personnel will initiate a Department of Defense (DD) Form 2341 and notify the veterinarian, 39 SFS, and the Public Health Officer of the incident.

2.5.4. 39 CES is responsible for ensuring that captured stray animals are presented to the veterinarian for quarantine procedures. The installation veterinarian will determine the location, if care for animals is needed, owned and ownerless, during the quarantine period.

2.5.5. Incirlik VTF will initiate quarantine exam of the POA. The 10-day home quarantine for rabies observation applies only to healthy, vaccinated dogs and cats. Animals of other species will be euthanized at the discretion of the veterinarian, and adequate specimens will be submitted to an appropriate laboratory for determination of the presence of the rabies virus.

2.5.6. The Public Health Office will supervise the management of all animal-caused injuries to humans.

2.6. Animal-Caused Deaths of Privately Owned Animals (POA):

2.6.1. Incirlik VTF will:

2.6.1.1. Notify the 39th Force Support Squadron Commander (39 FSS/CC), 39th Security Forces Squadron Commander (39 SFS/CC) and 39th Mission Support Group Commander (39 MSG/CC) of incidents where a POA is severely injured or dies from injuries caused by another POA.

2.6.1.2. Examine the attacking POA to determine aggressiveness toward humans.

2.6.1.3. Prepare a recommendation for the 39 MSG/CC through the 39 FSS/CC regarding the control and safe keeping of the offending POA and/or removal from the installation.

2.6.2. The 39 SFS/CC will ensure that an investigation into the incident is conducted, and a report of findings is completed.

2.6.3. The 39 MSG/CC will determine the final disposition and/or control measures for the offending POA.

2.7. Quarantine of POAs:

2.7.1. The veterinarian has the authority to quarantine any POA on the installation, should it be deemed necessary, and to determine the place of quarantine. Only the veterinarian may release an animal from such an imposed quarantine. Quarantines may be imposed for rabies observation, for observation of other possibly contagious conditions, for observation of newly arrived animals or any reason deemed necessary by the veterinarian. Quarantine costs will be borne by the owner. Quarantined animals must be given an adequate quantity of quality food and clean water daily, and the quarantine area must be cleaned at least once each day. The veterinarian will provide required care, including humane euthanasia, if such action is determined necessary to prevent undue suffering of the animal, or to obtain required specimens for laboratory testing to determine the presence of a zoonotic disease.

2.7.2. Quarantine for rabies observation will be for a period of 10 days for healthy, vaccinated dogs and cats and may take place by impoundment or by home quarantine, as determined by the veterinarian. Home quarantine requires the following conditions be met:

2.7.2.1. The animal is healthy, as determined by the veterinarian.

2.7.2.2. The animal has been vaccinated against rabies within the last 12 months.

2.7.2.3. The owner agrees, in writing, to confine the animal indoors, to prevent any contact with personnel and other animals not a part of the immediate household, to notify the veterinarian of any change in the animal's condition, and to return the animal to the veterinarian to be released from quarantine.

2.7.2.4. The veterinarian agrees to the application of the home quarantine.

2.7.2.5. A properly completed Department of Defense (DD) Form 2623, *Animal Home Quarantine*, which is signed by both the owner and veterinarian.

2.7.2.6. If the owner or designated representative cannot or will not comply with all of the above conditions, the animal will be confined elsewhere. The owner will pay all costs incurred.

2.7.3. POAs on the installation are subject to examination for zoonotic diseases at any time by the veterinarian. Animals diagnosed as being infected with a zoonotic disease are subject to mandatory treatment at the owner's expense. Animals exposed to or diagnosed as infected with zoonotic diseases are subject to quarantine, euthanasia or removal from base as deemed necessary by the veterinarian.

2.7.4. Animals being brought onto the installation are also subject to quarantine as determined by the veterinarian. Normally, such a quarantine is not imposed on incoming POAs or transient animals. Other incoming animals will be quarantined for two to four weeks, as determined necessary by the veterinarian.

2.8. Dead Animals:

2.8.1. Dead animals, owned or ownerless, will be reported to the veterinarian. If the veterinarian wishes to examine the body, the owner, or the 39 CES will deliver it to the veterinary clinic. All found dead animals should be taken to the veterinarian since registered animals will have a microchip and can be identified.

2.8.2. If the owner of a dead animal can be identified, the veterinarian will attempt to notify the owner of the animal's death.

2.8.3. If the owner wishes to dispose of the body, the body may be released to the veterinarian. However, the owner may not dispose of the body on the installation to include his/her yards. Disposal outside of the installation must be in accordance with host nation requirements.

2.8.4. Dead animals (birds, cats, dogs, foxes) on the runway or taxiway constitute a serious foreign object damage (FOD) hazard to aircraft and must be removed as soon as possible by Airfield Management. Dead animals on the airfield that are not on a runway or taxiway and do not pose a FOD hazard will be removed by 39 CES.

2.9. Non-Profit Animal Organizations:

2.9.1. All non-profit organizations must be registered with Incirlik VTF and comply with any existing base regulations.

BRANDON L. MCBRAYER, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 32-1053, *Integrated Pest Management Program*, 20 November 2014

AFMAN 48-105, *Public Health Surveillance*, 26 June 2020

AFI 48-131, *Veterinary Health Services*, 29 August 2006

AFMAN 33-363, *Management of Records*, 01 March 2008

National Association of State Public Health Veterinarians Compendium of Animal Rabies Prevention and Control Committee, *Compendium of Animal Rabies Prevention and Control*, 01 March 2016

Adopted Forms

AF Form 3545, *Incident Report*

DD Form 2341, *Animal Bite—Report of Potential Rabies Exposure*

DD Form 2622, *Animal Release*

DD Form 2623, *Animal Home Quarantine*

Incirlik AB Veterinary Treatment Facility, *Change of Ownership Form*

Abbreviations and Acronyms

39 ABW—39th Air Base Wing

39 ABW/CC—39th Air Base Wing Commander

39 ABW/JA—39th Air Base Wing Judge Advocate

39 CES—39th Civil Engineer Squadron

39 FSS/CC—39th Force Support Squadron Commander

39 SGV—39th Incirlik Veterinary Treatment Facility

39 MSG/CC—39th Mission Support Group Commander

39 SFS—39th Security Forces Squadron

39 MDG/CC—39th Medical Group Commander

39 SFS/CC—39th Security Forces Squadron Commander

AB—Air Base

AFMAN—Air Force Manual

AFRIMS—Air Force Records Information Management System

ID—Identification

ISAF—Installation Stray Animal Facility

MWD—Military Working Dog
PCS—Permanent Change of Station
POA—Privately Owned Animal
RAB—Rabies Advisory Board
RAC—Rabies Advisory Committee
RDS—Records Disposition Schedule
VTF—Veterinary Treatment Facility

Terms

Animal—Any living organism other than a plant. The requirement for care and physical restraint of all animals includes dogs, cats, horses, birds, etc.

Control—Application of restraint sufficient to prevent an animal from becoming injured or from causing damage to property or injury to personnel or other animals.

Exotic Animal—An animal of a type not usually kept as a POA, such as monkeys, snakes, turtles, ferrets, or hawks.

Impoundment—Confinement in a designated installation facility to ensure maintenance of absolute control.

Livestock—Animals usually kept on a farm for profit, such as cattle, goats, sheep, pigs, or chickens.

Mascot—An animal designated by official orders as belonging to a military unit.

Menace—An animal which threatens to cause or causes harm to personnel or other animals.

Microchip ID—A tiny computer chip which has a identification number programmed into it. The chip is injected under the skin of the animal where it safely stays for life. The number is identified by use of a microchip “scanner.”

Nuisance—An animal that causes property damage or constitutes an annoyance by actions such as digging in lawns, prolonged barking, raiding garbage cans, etc.

Pest—An insect, bird, undomesticated animal, etc., capable of spreading disease to man.

POA—Privately Owned Animal.

Quarantine—Isolated detention for veterinary observation of an animal suspected of being diseased.

Stray—Any animal, running at large on the installation.

Transient Animal—An animal brought onto the installation for a period of 1 week or less.

Veterinarian—The assigned Military Veterinarian or official designated by the Military Veterinarian.

Zoonotic—Able to spread from animals to humans (as in disease conditions).

Attachment 2

NOTICE OF POA VIOLATION LETTER

Figure A2.1. Notice Of POA Violation Letter.

MEMORANDUM FOR

FROM: 39 SFS

SUBJECT: Notice of Pet Violation

1. On (date) _____ (time) _____ at (location) _____ you were observed in violation of Incirlik Air Base Instruction 44-101, *Control of Animals on Incirlik Air Base*. The violation involved one or more of the following:

- a. Pet found uncontrolled (running loose).
- b. Pet created a sanitary hazard (defecation in common areas, waste not removed and properly disposed of).
- c. Pet was excessively noisy (barking, baying, or crying for more than 10 minutes).
- d. Pet displayed an uncontrolled or aggressive temperament (such as an attempt to bite or bother people or other animals passing the residence on a sidewalk or through adjoining property).
- e. Pet damaged private or government property.
- f. Pet injured an individual(s) or another pet(s) and was not provoked.
- g. Pet has not been vaccinated and/or registered.
- h. Pet was treated inhumanely as determined by servicing Base Veterinarian and/or regulation (leaving a pet unattended in the yard or leaving a pet unattended in a vehicle on an excessively hot or cold day).
- i. Other .

2. Issued by: .

3. Note: Any incident involving your pet(s) could result in the total loss of the installation's pet owning privileges or possible corrective administrative actions taken.

NAME, Rank, USAF
Duty Title