

We strive to provide outstanding



### WHO IS ELIGIBLE TO SHIP?

You are eligible if you are a Department of Defense or Department of State Member or DOD employee undergoing a PCS, either to or from OCONUS provided

- Your host country allows import of your POV and meets all basic host country requirements - see the PPCIG
- Your orders do not otherwise restrict shipment or storage

### VEHICLE RECALLS

IAW DTR K3 (Section O 1a) **PRIOR** to turn in, Members are responsible for ensuring their vehicle **DOES NOT** have an unresolved "Recall Notice". **Service members MUST provide documented proof to the OVPC that there are NO OPEN RECALLS during turn-in before the vehicle will be accepted for shipment.** If the recall cannot be corrected due to a lack of parts from the Original Equipment Manufacturer or due to a lack of mechanical ability in the geographical area, Service Members should contact their servicing VPC for assistance on how to ship their vehicle. Open recall notices can be found at the following link: <https://www.nhtsa.gov/recalls>. Service members should print a report (**documented proof**) from the SAFERCAR webpage on the status of recalls associated with their vehicle.

## QUESTIONS?

### K-3: Shipping Your POV

[https://www.ustranscom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_3.pdf](https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf)

### K-4: Storing Your POV

[https://www.ustranscom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_4.pdf](https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf)

### PPCIG: Personal Property Consignment Instruction Guide

[https://archive.move.mil//dod/travel\\_information/CG&CI.cfm](https://archive.move.mil//dod/travel_information/CG&CI.cfm)

### IAL VPC Location & Specific Requirements

<https://www.pcsmypov.com/locations>

### IAL WEBSITE Detailed Information & Links

[www.PCSmyPOV.com](http://www.PCSmyPOV.com)

### CUSTOMER SERVICE

[customerservice@ialpov.us](mailto:customerservice@ialpov.us)



GLOBAL PRIVATELY OWNED  
VEHICLE CONTRACT III (GPC III)

SHIPPING/STORING  
YOUR POV  
\*OCONUS\*



*Thank you for your service!*

## PURPOSE

This pamphlet provides the Service Member as well as TMOs, JPPSOs, and PPSOs with the basic information to ship / store a POV via USTRANSCOM's Global Privately Owned Vehicle Contract (GPC III).

**More detailed information is available via the several publications/websites listed on the back page of this pamphlet.**

## DOCUMENTATION REQUIRED:

- ⇒ Complete set of orders with all amendments
- ⇒ Host country registration
- ⇒ Form 1797 or equivalent shipping/storing authorization letter
- ⇒ Lien Holder Letter (if POV is not owned)
- ⇒ Contact information for you and an emergency contact
- ⇒ If owner not turning in - a **Power of Attorney** or **Notarized Letter** stating the representative is authorized to act on your behalf
- ⇒ **STORAGE:** If you are restricted from Shipment you may be eligible to store your POV. You must provide all required documentation **PLUS** a Storage Letter of Authorization from your Installation Transportation Office (ITO) Please see your local office prior to coming to your VPC

**Department of State Members shipping to embassy, consulate or mission also require:**

- ⇒ **Title**, or copy of title from bank, if not owned (Front and back)
- ⇒ **Passport** – Valid with photo & data page

**Save time by making an appointment to turn in your POV**

## VEHICLE PREPARATION

### **PRE-INSPECTION**

**Prior to turn-in of your POV at Origin, the POV will be pre-inspected and must meet these basic requirements:**

- ⇒ Be in **safe and operable condition**
- ⇒ **Recalls:** See specific information inside this pamphlet
- ⇒ **FUEL LEVEL** – ¼ tank of gas or less
- ⇒ **BRAKES** – pedal and emergency 100% operational
- ⇒ **USDA required cleaning** – the POV must be free of all dirt, soil, plant life, food particles, bugs and/or other agricultural hazards. This inspection is conducted on the interior including under all seats and seat rails, exterior, trunk area, wheels / wheel wells, undercarriage, engine-compartment, radiator, windshield housing area, door jams, storage-compartments,
- ⇒ **WINDSHIELD** – No cracks / chips on window that may affect safe visual operation or that may result in additional damage to vehicle
- ⇒ **LEAKS** – No leaks
- ⇒ **WHEEL LOCK LUG NUTS** – provide wheel lock key If equipped
- ⇒ **KEYS** - Complete set of keys for all lockable compartments in the POV. No valet keys accepted.
- ⇒ Non-factory alarms are disabled

### **Top reasons for turn-in delays at VPCs**

- Too much fuel
- Vehicle not clean per standards
- Documentation not complete
- Late for appointment
- Recall not corrected
- Personal Property Consignment Instruction Guide (PPCIG) requirements not checked



## **Your POV MUST have both an EPA and DOT sticker affixed to the POV**

The **EPA (Environmental Protection Agency) STICKER** should be clearly visible in the engine area. It is usually white with the word "CATALYST" or "Vehicle Emission Control" information

### **Sample**



**If your POV is missing the EPA sticker, a letter from the EPA is required at time of shipment verifying that the POV complies with applicable US requirements**

The **DOT (Department of Transportation) STICKER** should be clearly visible in the doorjamb area. It is usually white with the Vehicle Identification Number (VIN) and the month / year of manufacture listed on the bottom.

### **Sample**



**If your POV is missing the DOT sticker, a CARFAX report along with the title copy or copy of an expired state side registration will suffice.**