

## UNCLASSIFIED//

**Subject:** PET MOVEMENT ABOARD CONTRACTED COMMERCIAL AIRCRAFT PATRIOT EXPRESS (PE)

**Originator:** AMC A4T(UC)

**DTG:** 161823Z Oct 09 **Precedence:** ROUTINE **DAC:** General

**To:** 3APS CC(UC), 5EAMS CC(UC), 8EAMS CC(UC), 60APS CC(UC), 62APS CC(UC), 305APS CC(UC), 436APS CC(UC), 437APS CC(UC), 723AMS CC(UC), 724AMS CC(UC), 725AMS CC(UC), 726AMS AMCC(UC), 727AMS CC(UC), 728AMS CC(UC), 729AMS CC(UC), 730AMS AMCC(UC), 731AMS AMCC(UC), 732AMS CC(UC), 733AMS AMCC(UC), 734AMS CC(UC), 735AMS CC(UC), 92LRS CC(UC), 319LRS CC(UC), 375LRS CC(UC)

**Cc:** AMC A4T(UC), 515AMOW CC(UC), 521 AMOW(UC), 615CRW CC(UC), 715AMOG CC(UC), 721 AMOG CC(UC), 43MSG CC(UC), 60MSG CC(UC), 62MSG CC(UC), 89ASG CC(UC), 92MSG CC(UC), 305MXG CC(UC), 319MSG CC(UC), 436MSG CC(UC), 618 TACC XOG(UC)

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SUBJ: PET MOVEMENT ABOARD CONTRACTED COMMERCIAL AIRCRAFT (PATRIOT EXPRESS (PE))

1. THE FOLLOWING PROVIDES POLICY/GUIDANCE ON MOVEMENT OF PETS:

A. ONLY PASSENGERS IN PERMANENT CHANGE OF STATION (PCS) STATUS MAY REQUEST PET MOVEMENT. PETS CANNOT BE SHIPPED FOR PERSONNEL IN A LEAVE OR TDY/TAD STATUS. ADDITIONALLY, SPONSOR(S)/DEPENDENT(S) MUST ACCOMPANY THEIR PET(S) TO THE FINAL DESTINATION.

B. PETS ARE NOT AUTHORIZED TO BE MOVED ABOARD ORGANIC (MILITARY) AIRCRAFT WITH THE EXCEPTION OF LOCATIONS WHERE THERE IS NO COMMERCIAL OR PE SERVICE.

C. PETS ARE DEFINED AS DOGS AND CATS ONLY AND ARE RESTRICTED TO A MAXIMUM OF TWO PETS PER FAMILY, UNLESS MOVED UNDER THE SPACE-AVAILABLE PET PROGRAM (SEE D.4., BELOW). THE MAXIMUM WEIGHT (KENNEL AND PET) CANNOT EXCEED 150 POUNDS.

D. TRANSPORTATION OFFICE REPONSIBILITIES: PASSENGERS SHOULD BE MADE AWARE THAT PET SPACE IS LIMITED ON ALL FLIGHTS AND THAT RESERVATIONS ARE HANDLED ON A FIRST-COME, FIRST-SERVED BASIS. ADDITIONALLY, PASSENGERS SHOULD BE ADVISED THAT THE COMMERCIAL AIRLINE INDUSTRY CURRENTLY IMPOSES A 100 POUND PET WEIGHT RESTRICTION AND CURTAILS PET SHIPMENTS DURING EXTREME SUMMER/WINTER CONDITIONS.

(1) REQUEST RESERVATIONS FOR THE PASSENGER AND PET VIA GLOBAL AIR TRANSPORTATION EXECUTION SYSTEM (GATES). ENSURE PET WEIGHT BLOCK IN GATES REFLECTS TOTAL OF ANIMAL WEIGHT PLUS KENNEL WEIGHT. BECAUSE THE NUMBER OF PET SPACES IS DEPENDENT ON WEIGHT, THIS INFORMATION MUST BE ACCURATE.

(2) IF THERE ARE NO AVAILABLE PET SPACES ON THE REQUESTED CHANNEL MISSION, PLACE THE PET IN HOLD STATUS IN GATES FOR 618 TACC/XOGC PASSENGER SECTION TO REVIEW. TRANSPORTATION OFFICES WILL BE NOTIFIED IF THE PET CAN OR CANNOT BE ACCOMMODATED.

(3) REGARDLESS OF WHETHER A PET SPACE IS AVAILABLE, THE PASSENGER SHOULD BE BOOKED AND THE PET PLACED ON HOLD (SEE PARA D.2). PASSENGER NON-AVAILABILITY CARDS WILL NOT BE ISSUED BASED SOLELY ON NON-AVAILABILITY OF PET SPACE.

(4) SPACE-AVAILABLE PET PROGRAM FOR PCS TRAVELERS: 15 DAYS PRIOR TO AMC FLIGHT DEPARTURE, PET SPACES NOT BOOKED IN GATES ARE AVAILABLE TO TRAVELERS THAT ALREADY HAVE TWO PET SPACES BOOKED. THE TRANSPORTATION OFFICE MUST CONTACT 618 TACC/XOGC TO ARRANGE THE ADDITIONAL SPACE(S) (SEE PARA 5 BELOW). AFTER THE ADDITIONAL SPACE(S) IS BOOKED, THE TRANSPORTATION OFFICE WILL PRINT OUT A CONFIRMATION FOR THE TRAVELER FROM THE GATES PET/RESERVATION SCREEN. THE TRAVELER MUST RETAIN THIS CONFIRMATION AND PRESENT IT UPON REQUEST AS THE AUTHORITY TO MOVE MORE THAN TWO PETS PER FAMILY. NOTE: THERE IS NO GUARANTEE THAT PETS MOVED UNDER THE SPACE-AVAILABLE PROGRAM WILL BE ELIGIBLE TO MOVE AGAIN UNDER THE SPACE-AVAILABLE PROGRAM WHEN THE MEMBER MOVES TO THEIR NEXT DUTY LOCATION.

(5) TO REQUEST AN ADDITIONAL PET SPACE UNDER THE PET SPACE-AVAILABLE PROGRAM, PLACE THE PET ON HOLD IN GATES. FIFTEEN DAYS PRIOR TO MISSION DEPARTURE, 618 TACC/XOGC WILL REVIEW PET SPACE/WEIGHT AVAILABILITY AND IF AVAILABLE, THEY WILL BOOK THE PET HOLD. TRANSPORTATION OFFICES CAN CALL 618 TACC/XOGC AT DSN 779-7862, COMMERCIAL (618)229-7862 OR E-MAIL TACC.XOG-PETS@SCOTT.AF.MIL FOR ASSISTANCE OR QUESTIONS CONCERNING PET RESERVATIONS.

E. PASSENGER RESPONSIBILITIES: PASSENGERS MUST BE REMINDED THAT IT IS THEIR RESPONSIBILITY TO MEET ALL PET SHIPMENT REQUIREMENTS SUCH AS, DOCUMENTATION, IMMUNIZATION, COUNTRY PET ENTRY REQUIREMENTS, QUARANTINES, AND ALL COSTS ASSOCIATED WITH THE SHIPMENT OF THEIR PET(S).

(1) KENNELS FOR MOVEMENT IN THE CARGO AREA OF THE AIRCRAFT: HARD-SIDED KENNELS APPROVED BY THE INTERNATIONAL AIR TRANSPORT ASSOCIATION (IATA) OR U.S. DEPARTMENT OF AGRICULTURE (USDA), ARE THE ONLY ACCEPTED KENNELS FOR PET MOVEMENT IN THE CARGO AREA OF THE AIRCRAFT. THESE KENNELS CAN BE FOUND AT MOST EXCHANGE/RETAIL STORES. THE KENNEL MUST BE LARGE ENOUGH FOR THE ANIMAL TO STAND UP, TURN AROUND, AND LIE DOWN WITH NORMAL POSTURE AND BODY MOVEMENT. IF PASSENGERS SHOW UP WITH SOFT-SIDED, COLLAPSIBLE, OR KENNELS THAT ARE TOO SMALL THEY WILL NOT BE AUTHORIZED TO MOVE THEIR PET ABOARD THE PATRIOT EXPRESS FLIGHT.

(2) KENNELS FOR MOVEMENT IN-CABIN ABOARD THE AIRCRAFT: SOFT-SIDED AND HARD-SIDED KENNELS ARE ACCEPTED KENNELS FOR IN-CABIN TRAVEL. TO QUALIFY FOR IN-CABIN TRAVEL, KENNELS MUST BE NO LARGER THAN 20"L X 16"W X 8"H. THE KENNEL MUST BE LARGE ENOUGH FOR THE ANIMAL TO STAND UP, TURN AROUND, AND LIE DOWN WITH NORMAL POSTURE AND BODY MOVEMENT. KENNELS THAT ARE TOO SMALL WILL NOT BE ACCEPTED FOR MOVEMENT.

(3) SEVERAL LAYERS OF NEWSPAPER, SHREDDED PAPER, OR ABSORBENT MATERIAL MUST BE PLACED IN THE BOTTOM OF THE CONTAINER. DO NOT USE STRAW, HAY, GRASS, SAWDUST, SAND, OR SOIL. NORMALLY, PETS WILL BE INDIVIDUALLY KENNELED; HOWEVER, TWO SMALL PETS OF THE SAME SPECIES OF COMPARABLE SIZE (UP TO 20 POUNDS EACH) AND LESS THAN 6 MONTHS OLD MAY BE SHIPPED IN THE SAME KENNEL. TWO PETS IN ONE KENNEL ARE CONSIDERED TO OCCUPY TWO PET SPACES IN GATES; HOWEVER, THE PASSENGER WILL ONLY PAY ONE PET CHARGE.

(4) ADVISE PASSENGERS TO SEE A VETERINARIAN FOR ADVICE ON PREPARING THE PET FOR SHIPMENT. THEY NEED TO CONSIDER FACTORS SUCH AS FEEDING, WATERING, SEDATIVE, ETC. ADDITIONALLY, FEMALE PETS SHOULD NOT BE MOVED IF THEY ARE IN HEAT (ESTRUS). FEMALES WITH YOUNG AND UNWEANED BABIES (NORMALLY LESS THAN 9 WEEKS OLD) WILL NOT BE ACCEPTED FOR MOVEMENT.

(5) CHARGES: PETS AND THEIR KENNELS WITH A COMBINED WEIGHT UP TO 70 POUNDS WILL BE CHARGED THE SAME RATE AS ONE PIECE OF EXCESS BAGGAGE, 71-140 POUNDS WILL BE CHARGED AS TWO PIECES, AND 141-150 POUNDS WILL BE CHARGED AS THREE PIECES.

2. IF YOU HAVE ADDITIONAL QUESTIONS OR COMMENTS, PLEASE CONTACT HQ AMC/A4TP, DSN 779-4593 OR COMMERCIAL 618-229-4593, E-MAIL AMC.A4TP@SCOTT.AF.MIL.

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